**Data Migration & Cleansing Strategy Document**

**Description:**  
Formulated a comprehensive data migration and cleansing plan ensuring high data quality and minimal disruption during transition from legacy systems to SAP and Salesforce platforms.

**Key Elements:**

* Conducted detailed inventory of source systems including regional ERPs, spreadsheets, and cloud-based applications used by UN agencies and partners.
* Performed data profiling to identify quality issues such as duplicates, missing data, and inconsistent formats typical in humanitarian data environments.
* Defined cleansing procedures including standardization of addresses, normalization of currency values, and validation of beneficiary identifiers.
* Mapped legacy data fields to target system fields with clear transformation rules to ensure accurate data migration.
* Designed migration sequencing plan with freeze periods to ensure data integrity during cutover.
* Outlined reconciliation processes post-migration to verify data accuracy and completeness.
* Assigned roles and responsibilities for data migration execution and quality assurance within the multi-agency team.